



**BA-PHALABORWA  
MUNICIPALITY**

**IMPLEMENTATION OF SUPPLY CHAIN MANGEMENT  
POLICY REPORT  
SECOND QUARTER  
OCTOBER – DECEMBER 2019**

*Imm T.J.*

## **Executive Summary**

### **Introduction**

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Ba-Phalaborwa Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report on the implementation of the Supply Chain Management Policy to the Mayor in a bid to give effect to his oversight role.

### **Policy**

The Supply Chain Management Policy was reviewed and adopted by Council in May of 2019 to fully comply with the SCM Regulations communicated under National Treasury general. The Supply Chain Management Policy will be reviewed annually to ensure alignment with legislations.

### **Systems**

#### **Central Supplier Database**

The municipality is currently operating on the centralised supplier database for the goods and services that are procured within the institutions.

The request for quotations for goods and services are advertised on the municipal website so that all the service providers who are interested may bid.

Ba-Phalaborwa Municipality is continually encourages new prospective service providers to register on the CSD in order to comply with paragraph 14 (1) (ii) of the Supply Chain Management Regulations, which requires the accounting officer to invite prospective providers of goods and services to apply for evaluation and listing as accredited prospective providers irrespective where the bidder comes from.

#### **FINANCIAL MANAGEMENT SYSTEM**

E-Venus system utilised as the Financial Management System within the institution during October 2019 to December 2019.

**TENDERS ADVERTISED DURING THE SECOND QUARTER ENDED 31 DECEMBER 2019**

BID NUMBER	DESCRIPTION	Date	
		Briefing session	Closing Date
01/19/20	Proposal for short term insurance for a period of three (3) years	24/10/2019 @10H00	19/11/2019 @ 10H00
02/19/20	Supply and Delivery of a tractor for parks	24/10/2019 @11H00	19/11/2019 @ 11H00

**TENDERS EVALUATED DURING THE SECOND QUARTER ENDED 31 DECEMBER 2019**

BID NUMBER	DESCRIPTION
11/18/19	Rental ,installation and maintenance of a voice over internet protocol (VOIP) PBX System for a period of three (3) years
13/18/19	Online vending system ,third party vending and credit control solution for a period of three (3) years
Proposal	Proposal for the market study for mixed land use development in Phalaborwa extension 9
12/18/19	Supply, Replacement and Installation of three new miniature substations
13/18/19	Online vending system ,third party vending and credit control solution for a period of three (3) years
01/19/20	Short term insurance for a period of three years

**TENDERS ADJUDICATED DURING THE SECOND QUARTER ENDED 31 DECEMBER 2019**

TENDER NUMBER	DESCRIPTION
11/18/19	Rental ,installation and maintenance of a voice over internet protocol (VOIP) PBX System for a period of three (3) years
12/18/19	Supply, Replacement and Installation of three new miniature substations
13/18/19	Online vending system ,third party vending and credit control solution for a period of three (3) years
01/19/20	Short term insurance for a period of three years

**TENDERS AWARDED DURING THE SECOND QUARTER ENDED 31 DECEMBER 2019**

TENDER NUMBER	DESCRIPTION	AMOUNT
11/18/19	Rental ,installation and maintenance of a voice over internet protocol (VOIP) PBX System for a period of three (3) years	R1 594 065.72
10/18/19	Supply and Delivery of Personal Protective Equipment for a period of three (3) years as and when required	R3 206 650.00
13/18/19	Online vending system ,third party vending and credit control solution for a period of three (3) years	3% Excluding Vat

**NUMBER OF SMMES SUPPORTED AND DEVIATIONS DURING THE SECOND QUARTER ENDED 31 DECEMBER 2019**

Period	No. of SMMES Supported	Order Deviations
October 2019	16	0
November 2019	21	1
December 2019	22	0

T.J.  
J.M.W.

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Ba-Phalaborwa Municipality Supply Chain Management Policy for the period: 01 October 2019 to 31 December 2019

*MI Moakamela*.....  
MI Moakamela  
Municipal Manager

10/01/2020

*MI Moakamela*